



# Account Action Plan

LUC.edu/bursar | bursar@luc.edu | 773.508.7705 | Sullivan Center 190

Submission of this form does not guarantee that your card will not be deactivated. The Office of the Bursar will notify you if/when your Action Plan has been accepted. Only those who resolve their balance or have an approved plan will no longer be at risk for ID Deactivation.

**Student Name:** \_\_\_\_\_ **Loyola ID: 0000** \_\_\_\_\_

**Account Balance: \$** \_\_\_\_\_ **As Of:** \_\_\_\_\_

(See account Summary by Term in LOCUS)

All current students who have a past due balance of **\$8,000 and over** must submit an Account Action Plan detailing what actions they plan to take in order to resolve their balance. Failure to submit an acceptable action plan can result in ID card deactivation. ID card deactivation will block access to dorms, meal plan, and many services and facilities at Loyola. **Please be aware that a promise to pay by a future date is not deemed an acceptable action plan.** An Account Action Plan must be approved by an Office of the Bursar staff member in order to avoid ID card deactivation or reinstate ID card access. Submission of this form alone is not a guarantee for approval. Please answer all questions below:

1. **Have you filed your FAFSA for the current academic year?**  
**YES** – Date Submitted: \_\_\_\_\_  
**NO** – Planned Completion Date: \_\_\_\_\_  
**NOT APPLICABLE/ELIGIBLE**

2. **Are all Financial Aid To-Do list items complete?**  
**YES** – Date Completed: \_\_\_\_\_  
**NO** – Planned Completion Date: \_\_\_\_\_  
**NOT APPLICABLE/ELIGIBLE**

3. **Have you applied for any additional federal or private loans?**  
**YES** (Please attach a copy of the approval/denial)  
Lender: \_\_\_\_\_  
Amount: \_\_\_\_\_  
Application Date: \_\_\_\_\_  
**NO**

4. **Where you on an iPlan that has since been cancelled?**  
**YES**                      **NO**

5. **Which of the following apply to you?**  
Intend to enroll in a future term  
Have applied for graduation  
Neither (please elaborate):  
\_\_\_\_\_  
\_\_\_\_\_

6. **Have you had any recent conversations with the Financial Aid Office regarding your financial situation**  
**Yes** – Outcome of Discussion:  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
**No**

